

Level A CraneSafe Certification EMPLOYER ASSESSMENT APPLICATION

Employers: Please use this application form to book appointments for your employee(s).

Operators: Please use the Operator Assessment Application form to be assessed for your CraneSafe Certificate.

IMPORTANT NOTICE:

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| <ol style="list-style-type: none"> 1. If an operator holds a provincial or federal crane certification, the CraneSafe Certification may be optional. Please contact our office to clarify. 2. A separate assessment must be booked for each operator for each class of crane being assessed. See www.fulford.ca for more details on crane classification. 3. Cranes used to assess operators must have up-to-date certification and the Load Chart and Log Book must be available or the assessment will not take place. 4. Space must be available to write the Load Chart & Rigging assessment. The person being assessed must have privacy. 5. Outrigger pads must be available for crane set up. The floats provided with the cranes are not sufficient. | <ol style="list-style-type: none"> 6. Adequate yard space must be available for crane set up and to perform the operating components of the assessment. 7. No power lines may be in the operating area. 8. Outside of BC, this certificate is renewable every five years. 9. The assessor will take a photograph of each operator at the time of assessment. The photo will be used for the crane operator's photo id certification card. <i>No hats or sunglasses.</i> 10. Please inform your crane operator(s) well ahead of time that they are going to be assessed and provide them with the assessment orientation and load chart practice questions available at www.fulford.ca/cs_pex.html. | <ol style="list-style-type: none"> 11. In the case that an operator is not found competent in one or more sections of the assessment, they may apply to be reassessed in that section. Operators may be reassessed up to two times before having to recommence the certification process. Reassessment fees are applicable. Study resources are available online at www.fulford.ca/links.html. |
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PRIVACY NOTE:
 Fulford Harbour Group is subject to the Personal Information Protection Act, SBC 2003, C23 ("PIPA"). We will not share personal information including the photo with any party except WorkSafeBC or its designates, the employer and the crane operator. For more details, see our Privacy Policy at www.fulford.ca.

EMPLOYER INFORMATION

This address and phone information will be used for each of the employees listed on this form. All certificates will be sent to the employer.

Company Name

Address Suite

City Province Postal Code

Contact Name Title

Phone Cell Phone Fax

Email

ASSESSMENT DETAILS

Is a safety orientation required for our Assessor to be on your site? **YES** **NO** (check one)
 If yes, please provide information about those requirements prior to the assessment date.

Assessment Location

Address and/or Directions

Phone:

Contact for Access to Assessment Site

Name Phone:

Type of Crane to be Used for Re-Assessment

- Indicate the class of crane each operator is applying to be assessed on – choose only **one**. Upon successful completion of the assessment, this is the Certificate the operator will receive.
- Please provide complete crane information for each operator as the load chart portion of the assessment will be matched as closely as possible to the crane each operator operates.
- All weights metric.
- ♦ Operators applying for these crane types must be registered with the ITA prior to applying for an assessment appointment. See links below.
- R: These crane types are restricted to operating a certain tonnage. See below for details.

Mobile Crane	Qualified to Operate	Notes
Lattice Friction Boom ♦	All Mobile Cranes. All Boom Trucks.	www.itabc.ca/Page864.aspx
Hydraulic Friction Boom ♦	All Mobile Cranes (except Lattice Friction) All Boom Trucks	www.itabc.ca/Page863.aspx
Hydraulic – Unlimited Tonnage ♦	All Mobile Hydraulic Cranes All Boom Trucks.	www.itabc.ca/Page862.aspx
Hydraulic – 80 Tonnes & Under ♦	Mobile Hydraulic – 80 Tonnes & Under All Boom Trucks	www.itabc.ca/Page861.aspx
Hydraulic – 20 Tonnes & Under	Mobile Hydraulic – 20 Tonnes & Under	

Boom Trucks	Qualified to Operate	Notes
Stiff Boom – Unlimited Tonnage ♦	All Boom Trucks	www.itabc.ca/Page860.aspx
Stiff Boom – 40 Tonnes & Under	Stiff Boom – 40 Tonnes & Under All Folding Boom Trucks.	
Stiff Boom – 40 Tonnes & Under R	Stiff Boom – 20 Tonnes & Under	Restricted to 20 Tonnes & Under
Folding Boom – Unlimited Tonnage ♦	All Folding Boom Trucks	www.itabc.ca/Page660.aspx
Folding Boom – 22 Tonnes & Under	Folding Boom – 22 Tonnes & Under	

Tower Cranes	Qualified to Operate	Notes
Tower Crane ♦	Tower Cranes and Self Erect Tower Cranes	www.itabc.ca/Page865.aspx
Self Erect Tower Crane	Self Erect Tower Cranes	

Tower crane operators must have a minimum of 1,024 hours of documented experience (log book). 500 of these must be rigging time

OPERATOR INFORMATION

Please include the full name of each operator as well as their contact information and type of crane (see list above), make and model.

First Name Middle Initials Last Name
 Address Apt/Suite
 City Province Postal Code
 Phone Cell Phone Fax
 Email Date of Birth
 Do you have a BCACS Registration #? YES NO If known, BCACS Registration #
Registration # is found on the BCACS Notice of Assessment.
 Type of Crane
 Make Model
 Other Crane Certification held (if any)

First Name Middle Initials Last Name
Address Apt/Suite
City Province Postal Code
Phone Cell Phone Fax
Email Date of Birth
Do you have a BCACS Registration #? YES NO BCACS Registration #
Registration # is found on the BCACS Notice of Assessment.
Type of Crane
Make Model
Other Crane Certification held (if any)

First Name Middle Initials Last Name
Address Apt/Suite
City Province Postal Code
Phone Cell Phone Fax
Email Date of Birth
Do you have a BCACS Registration #? YES NO BCACS Registration #
Registration # is found on the BCACS Notice of Assessment.
Type of Crane
Make Model
Other Crane Certification held (if any)

First Name Middle Initials Last Name
Address Apt/Suite
City Province Postal Code
Phone Cell Phone Fax
Email Date of Birth
Do you have a BCACS Registration #? YES NO BCACS Registration #
Registration # is found on the BCACS Notice of Assessment.
Type of Crane
Make Model
Other Crane Certification held (if any)

PAYMENT INFORMATION

*Note: If operators are paying for their own assessments, they should complete the **Individual Assessment Application** available at www.fulford.ca or from our office 604.398.5230.*

Assessment Fee

Assessment fee is **\$840** including HST per operator. Payment is due at the time of application.

Payment Amount \$, . Type of Payment (check one) Cheque Credit Card

Cheques

- Personal and business cheques are accepted.
- Make cheques payable to **Fulford Harbour Group**
- For all cheques that are not honoured there is a service fee of \$25.

Credit Card Information

Type (check one) Visa MasterCard American Express

Card Number - - - Expiry Date / CVV#
mm yy Security Number
 Visa & MC: 16 digits; Amex: 15 digits
 Visa & MC: 3 digit number on back of card
 Amex: 4 digit number on front of card

Name on Card

Signature _____

Billing Address Same as Personal Information **YES** **NO** (if different please fill out below)

Name Phone:

Address Apt/Suite

City Province Postal Code

REFUND POLICY

If you are unable to attend your appointment, please contact the office beforehand. Cancellation and rescheduling fees will apply (see below). If you do not contact the office prior to the appointment (“No show”) your application fee will be forfeited.

<i>Fees are per Operator per Assessment</i>	Over 30 Days before Appointment	10–30 Days before Appointment	2–9 Days before Appointment	48 Hours or Less before Appointment
Cancellation Fees (per assessment)	\$50.00	\$225.00	\$450.00	\$750.00
Rescheduling Fees (per assessment)	n/a	\$150.00	\$375.00	\$700.00

EMPLOYER AGREEMENT

By signing here you are consenting to have the results of the assessments shared with WorkSafeBC and its designates and each Operator. Please review our refund policy carefully and by your signature you are agreeing to it.

Signature _____

Date _____

Please mail this form (and cheque if applicable) to Fulford CraneSafe, # 508 – 602 West Hastings Street, Vancouver, BC, V6B 1P2. For payment by credit card, applications can be faxed toll free to 1.855.206.2970 or emailed to info@fulford.ca. For all queries, please contact our main office toll free at 1.888.952.6033 or in the Lower Mainland at 604.398.5230.